

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

PLEASE NOTE: The New Haven Free Public Library (NHFPL) does not exclude materials solely because of race, nationality, age, gender, sexuality, political or social views of the author.

The Library will not undergo the reconsideration review process for the same title or material for a period of three (3) years unless there are major changes or revisions to the content.

Title:

Author:

Publisher:

What type of material is this?

Publication Date:

Book Recording Other
 (Specify below)

Magazine Video

PATRON INFO

PLEASE NOTE: Anonymous requests, requests from non-residents and forms with incomplete patron information will not be considered. You must be a resident of New Haven to submit a request. All required details including name, library card number, full address, phone number and representation must be completed in full.

Requests are limited to one reconsideration review per patron, per three (3) year period. Residents may inquire if a work has been previously challenged via a request to the City of New Haven's Freedom of Information Act form.

<https://www.newhavenct.gov/government/freedom-of-information-act-records-request>

Request Initiated By:

Library Card Number:

Street Address:

City, State and Zip:

Phone Number:

Do you Represent: Yourself

An Organization (Name):

Another Group (Name):

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1. What concerns you about the resource? (Please be specific; cite page numbers, scenes, etc.)

2. Did you read/view/listen to the entire work?

Yes

No

If not, which parts have you read/viewed/listened to?

3. What do you feel might be the result of reading/viewing/listening to this work?

4. What brought this resource to your attention? (A list, a review, word of mouth, etc.) If review or list, please give name of publication.

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5. Are there resources you suggest to provide additional information and/or other viewpoints on this topic (List name or title and author)?

6. What action are you requesting the library to consider? Please choose one of the following options:

- This item should be transferred from Children's to Teen
- This item should be transferred from Teen to Adult
- This item should be transferred from Children's to Adult

This form should be submitted to a library staff member, directed to the attention of the City Librarian. You will be notified of the results of the reconsideration process within 60 days of receipt.

Signature

Date

Please click here for more information on our [Library Material Review and Reconsideration Policy](#) and [Collection Development policy](#) (active links once posted)