

Teen Volunteer Application

***Accepting applications for volunteers for the Fall. Fill this out and email it to eraymond@nhfpl.org.
The teen librarian will be in touch in August for an interview.***

CONTACT INFORMATION

Name: _____ Date: _____
Address: _____ City: _____ Zip: _____
Phone: _____ Email: _____
Date of Birth: _____ Languages spoken: _____

EMERGENCY CONTACT NAME: _____ PHONE: _____

RELATIONSHIP: _____

EDUCATIONAL BACKGROUND:

High School: _____ Graduation Year _____
Total Number of Hours Needed for Graduation and/or Scholarship Requirement _____

WORK and VOLUNTEER HISTORY

Are you currently employed? YES / NO

List previous work or volunteer experiences and your responsibilities:

TELL US ABOUT YOURSELF

SKILLS and Hobbies

Computer Software & Technology:

Arts and Crafts:

Working with People (ex. Babysitting, volunteering at events, customer service exp.): _____

What age groups are you willing to work with?

____ Young Children (0-5) ____ Older Children (5-10) ____ Tweens (10-12) ____ Teens (13-18)

What are your **hobbies, interests**, what do you do for **fun**?

Please list if you are interested in any of the following:

____ STEAM Activities (Science, Technology, Engineering, Art and Math) ____ Data Entry
____ Computer Software (GarageBand, Photoshop, Excel, etc) ____ Organization
____ Working with People ____ Reading/Writing

Are you interested in joining the **NHFPL Teen Advisory Board (TAB)**? _____
(See page 3 for more information about TAB)

If so, can you commit to 1 meeting a month in addition to your volunteer activities? (TAB meetings count for community service) _____

Do you participate in any regular activities that may conflict with volunteering (for example, sports, tutoring, other volunteering, jobs, etc.)? If YES, please explain:

What is the **best time** for you to volunteer?

Monday	(open from 10am-8pm)	From _____ to _____
Tuesday	(open from 10pm-8pm)	From _____ to _____
Wednesday	(open from 10am-8pm)	From _____ to _____
Thursday	(open from 10am-8pm)	From _____ to _____
Friday	(open from 10am-5pm)	From _____ to _____
Saturday*	(open from 10am-5pm)	From _____ to _____

***Saturdays are only available at the discretion of the Teen Volunteer Coordinator**

Will you be able to arrive on time to all scheduled shifts? Do you have reliable transportation?

All volunteers MUST BE FULLY VACCINATED AND BOOSTED to volunteer at any City of New Haven Department including the New Haven Free Public Library. You must show proof of vaccination on your first day.

I, _____ certify that I am fully vaccinated and boosted and can show proof of vaccination by the first date of my volunteer shift at the New Haven Free Public Library.

I, _____ certify that all the above information is true to my best knowledge.

Signature _____ Date _____

NHFPL TAB FAQ

The goal of the NHFPL Teen Advisory Board (TAB) is to provide a means of communication between the Teen Center and the Teens who use it. TAB is a way for us to meet and discuss issues that affect the teens, their programs, and their collections, as well as provide leadership experience and a chance to feel a sense of ownership over the space. If you want to make a difference, have your voice heard, and earn community service hours, TAB is for you!

Who can join TAB?

- Teens!
 - That are between the ages of 12 and 18 who are residents of New Haven or attend a New Haven public, private, or magnet school.
 - Who use library services (checking out books, using the Teen Center, come to programs, etc).
 - Who can commit to at least 10 TAB meetings a year (for 10 guaranteed community service hours).
 - Who are willing to help come up with new ideas for programs, displays, and collections and help design and carry them out (for additional community service hours).
 - Who want to meet people, exchange ideas, have fun, eat pizza, and help the Teen Center flourish.

How do I join TAB?

- Fill out an NHFPL Teen Volunteer Application.
- Have an interview with the Teen Librarian.
- Have a parent or guardian sign off on your commitment.
- Come to meetings!

How Should I Behave during TAB Meetings?

- Be polite to staff and to each other. Take turns talking!
- No roughhousing. You must set an example for other library users when at meetings or volunteering at programs.
- Think about what you want and be prepared to defend your point of view.
- Follow all NHFPL policy rules.

How will TAB communicate?

- Email!
- Posters!
- The Teen Center Slideshow!
- NHFPL Social Media!