Introducing the new Community Mixtape series in the Orchid Café on the Green, in partnership with NHFPL. Simply create a 20 to 30 minute Spotify playlist and share it with us at <u>ivessquared@nhfpl.org</u> and we will play it in the café during midday. Invite your friends to listen and have lunch or just read and sip your coffee while listening to your favorite music. For more information or questions, email us or call. Instructions for making a Spotify playlist and sharing it with us are below.

- 1) Sign of for a free Spotify account
- 2) Create a playlist

3) Copy the link for your playlist and send it to ivessquared@nhfpl.org with your name

1. Create a spotify account, there are free as well as priced options.

2. Once your account is created, select "Create Playlist", on the left side of the screen.



3. After selecting "Create Playlist", you will be asked to name your playlist, for us to easily find it, please only use your name, such as "(First Name) Playlist"



4. After naming your playlist, select "Create". You now have an empty playlist which you can add songs to.

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5. To add a song to your playlist, use "Search", located on the left of the screen, to find a song to add.

6. After finding a song you want to include in your playlist, select the " ... " to right of the song, then select "Add to Playlist"

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7. After selecting "Add to Playlist" you will then designate which playlist you want to add to.

8. Once you've compiled a 20-30 minute playlist, copy the playlist link and email it to us. To do this, select the "..." underneath the green "Play" icon, and then select "Copy playlist link". After this, paste the link to your email and send to <u>ivessquared@nhfpl.org</u>

