



Creative-In-Residence

2018 Guidelines

The New Haven Free Public Library is in the process of opening its brand new space: Ives Squared to explore, create, innovate and connect. Ives Squared strives to inspire and contribute to the vibrant civic and innovative culture of the New Haven community by creating an environment that sparks new ideas, allows for spontaneous interactive experiences, provides opportunities to learn new skills, and generates networking between users of the space (as mentors and peers).

As part of Ives Squared, the New Haven Free Public Library is launching a Creative-In-Residence program (as well as an Entrepreneur-In-Residence program) as a quarterly appointment. The Creative-In-Residence (CIR) aims to connect local creatives, artists and makers with the New Haven community and especially library users. There will be many ways for an individual to share their skills and knowledge:

- Teach workshops and classes
- Build out an idea in a public context
- Create and implement a collective project

Ives Squared

Ives Squared has four defined sections:

The Tinker Lab:

The Tinker Lab provides the training and tools for experimentation and an introduction to the world of creating and making, an essential element of 21st century learning. The Tinker Lab is equipped with two Makerbot Replicator+ 3D printers, an Epilog Zing 60 Watt laser cutter, a Roland Cam GS vinyl cutter, a Carvey CNC, 3 PC and 3 Mac desktops loaded with Adobe Creative Suite, Fusion 360 and Office 365. There is a common working table, a cutting table with a variety of seating throughout. A collection of relevant and recently published materials will be available in the space.

The Exchange:

The Exchange offers an entrepreneurial and social space for collaboration and co-working around business, civic and community issues. It is characterized by movable, modular seating and tables, writeable and magnetic walls for brainstorming and designed for flexible technology use. The space is equipped with five PC and five Mac laptops as well as a host of the latest publications on topics such as social entrepreneurship and business planning.

The Switchboard:

The Switchboard is the welcoming front door for individuals to connect their interests to opportunity, services, databases and resources inside and outside the Library.

The Café:

The Café operated by an experienced restaurateur serves as the heart of Ives Squared with space for coffee, conversation, networking nourishment. This comfortable environment, with an outside patio overlooking the green, provides for the individual to work alone or communicate with others utilizing the café.

The Creative In-Residence

About the Creative In-Residence

The Creative In-Residence should be a person who has a passion for tinkering, creating and sharing. They are well versed in New Haven's creative resources and able to help program participants identify the resources available to them beyond the library walls. They will be an authority in their craft and have both a willingness and an ability to impart knowledge to others. They will enjoy working with a diverse population and be able to effectively communicate and interact with the New Haven community. They will work closely with the Ives Squared staff to provide patrons an experience that is distinctive and buzz-worthy -- making Ives Squared a destination for innovation and collaboration.

Compensation

If selected as a Creative-In-Residence, you will receive a stipend of \$2000 a month -- plus you would be allowed up to \$500 discretionary funds each month to be used (with approval) for program materials, contests, etc.

Eligibility

In order to be considered for the Creative In-Residence, you must be able to meet these criteria:

- Have demonstrated past experience as a maker or creative
- Be able to make a 2-month commitment (Spring: May-June) or 3-month commitment (Summer: July-Sept)
- Hold classes, programs or talks at least weekly (at 90-120 minutes each)*
- Be present in the Tinker Lab holding office hours at least twice a week for at least 2 hours at a time*
- Be able to incorporate the Tinker Lab equipment into your work with the library (therefore, familiarity/experience with some of the Tinker Lab equipment is preferred)
- Have the ability to transport any needed materials to and from the library
- Be consistent and punctual
- Be available during the library's regular hours of operation, including evenings and/or Saturdays contingent on the project and target audience
- Have outstanding customer service skills including experience working with a diverse community

**Terms are open to negotiation contingent on the applicant's background, skills, and project proposal*

Input from Library Users

Based on feedback from participants in past library maker programs and other existing maker resources available in the New Haven area, we anticipate that the participants in Ives Squared maker programs will have an interest in the following:

- Hands on learning: Users are eager jump right in and start tinkering with new technology or tools
- Practical applications: Users want to learn how a new technology, like a laser cutter, can help them in their business ventures or everyday lives
- One-on-one guidance: These users want the option to meet with an expert and receive personalized input in the development of their creative projects, guidance in overcoming specific challenges and identification of pitfalls to avoid in the future with their designs.

Timeline

March 29	Proposals due
April 6	Top applicants will be notified by this date for interviews
April 16	Announce Creative-In-Residence

A new Creative-In-Residence will be appointed each quarter. The schedule below provides the tentative schedule for the first cycle of CIRs.

Creative In-Residence: Spring

May 1 – June 30

Creative In-Residence: Summer

July 1 – September 30

Application and Selection Process

Applications are reviewed by a panel of up to five members from the New Haven Free Public Library and the New Haven community. Panelists will be recused from selection when they have a professional or personal relationship with the applicant that presents a conflict of interest.

During review of applications, panelists will consider the following:

- Relevant experience
- Creativity and feasibility of proposal
- Appropriateness of proposal for Ives Squared and public community
- Proposal reflects and acknowledges the diversity of the community and provides opportunity for community enrichment or engagement
- Quality and completeness of application

As a public institution of the City of New Haven, the New Haven Free Public Library and the panelists reserve the right to select individuals and proposals appropriate for public space that is open and accessible to all.

Submission

To apply to the Creative-In-Residence program, the following materials must be submitted.

1. Proposal form
2. Resume or C.V. for main applicant and any additional partners as appropriate
3. Contact information for at least three professional references

All submissions should be emailed to Kyle Litscher: klitscher@nhfpl.org with subject line “CIR Application.”