

Need to upgrade your computer skills?

Whatever your learning style, we can help.



Take your pick
of the
following **FREE**
offerings:

IVES LIBRARY...

Weekly Computer Classes

Wednesday/Thursday 10-11:30 AM & Monday 5-6:30 PM, classes all require some familiarity with using a keyboard and mouse. For details, and to register call: 203-946-2283.

On Demand Help

Monday through Friday 12-5pm, Stop by the lower level Technology Center. Our knowledgeable staff are ready to help you find the answers to many of your technology questions...

Tuesday 4-5pm or 5:10-6:10pm. 50+ years of age and just starting or have a computer dilemma? Register by calling: 203-946-7001

WILSON LIBRARY

Thursday 10-11am, Wilson. PC classes.

Tuesday 5-6pm, Wilson. Classes in Spanish!
Also, tech-one-one by appointment. Call
Karina Gonzalez at 203-946-2228 ext 605

STETSON LIBRARY

Wednesday 6:30-7:30pm, Stetson. PC classes.
Call Rory Martorana at 203-946-8119

FAIR HAVEN LIBRARY

Tech one on one by appointment. Call 203-946-8115

MITCHELL LIBRARY

One-on-one tech help on Wednesdays by appointment.
Call 203-946-8117.

Excel Intro> How Spreadsheets Can Simplify Your Life

Excel is one of Microsoft's most powerful tools. Learn the basics about how to create and use spreadsheets. Cells, formulas and charts are among the topics covered.

Excel Part II> Tools to Analyze Everyday Information

Building on lessons learned in Excel Intro class. You will create a home budget sheet. Also included: formatting cells, expanded formula application and auto fill.

Excel Part III – Pivot Tables> Complex Data Simplified -

Learn how to create and use pivot tables in Excel. Pivot tables can automatically sort, count, total or give the average of the data stored in one table or spreadsheet, displaying the results in a second table showing the summarized data

Computer Intro> Understanding the Basics: Keyboard, Mouse & Email

A hands-on workshop that will enhance essential keyboard and mouse skills. You will also set up a new Gmail account.

Word Intro> Creating Your Own Documents: Cover Letters and Resumes that Impress

Use Word to create documents that are key in today's world for job searching and so much else. Learn how to create a cover letter using Word.

Word Part II > Visually Enhancing your Documents

Building on lessons learned in Word Introduction class. You will format a more extensive document than in the intro class. Also included: paragraph formatting, AutoCorrect, and tables.

PowerPoint Intro > Make Your Presentations Powerful

Learn how to use Microsoft's Power Point to support your presentations with educational and persuasive organizing text and images.

LinkedIn Intro > Building Your Professional Network

Get started with one of the best networking tools on the Internet. Learn how to set up account and build your profile.

Digital Photography Intro > Take Your Best Shot and Save It

Learn how get started with Digital Photography!

Photo Editing Intro > Create Striking Images: with Photoshop

Use Photoshop to enhance your photographs and create artistic images.

Windows 10 Intro > Learn How It All Comes Together in Microsoft Windows

Starting with the Windows 10 Start Menu learn how to take advantage of the resources at your disposal in Microsoft Windows 10.

Internet Security > Protecting Your identity and Staying Safe Online -

Learn about secure browsing, and common internet / computer security risks.

Facebook Intro > Connect With Your Friends and Family

An introduction to the very, very popular 'social network' program. It's easy to set up an account and join in the world of social media.